



Cochrane Crunch Jr A Hockey Club Billeting Program Overview

Billet family responsibilities will begin when the players arrive around August 20, 2022 and last through May of 2023 (depending on playoffs).

There is generally only one break when players return home at Christmas. Players will also be absent during NOJHL tournaments, road trip/away games as per the NOJHL schedule. Player's spend considerable time away from the home when on road trips and taking part in Team and local events.

These breaks are dependent upon the NOJHL game schedule. In addition to the schedule, the Cochrane Crunch Jr A Hockey Club will provide billet families with”

- a. The Billet Family Conduct and Expectations
- b. Player Conduct and Expectations
- c. The Role of The Billet Coordinator
- d. Frequently Asked Questions and Answers
- e. Benefits and Compensation
- f. Player Personal Information Sheet, which will provide you with important data about your player.
- g. We encourage all billet families to join The Cochrane Crunch on social media to keep up to date on events, game schedule changes and team/player postings.
- h. Game Schedules are available on the NOJHL official website and The Cochrane Crunch Jr A Hockey Club Website

Below is a summary of information families interested in billeting a player from The Cochrane Crunch Jr A Hockey Club need to know before deciding to commit to the experience:

Billet Requirement:

1. The player will need to have his own room or share a room with another Cochrane Crunch Jr. “A” player. Down time and privacy are paramount to his mental and physical well-being.
2. Each billet family receives a monthly stipend to help cover the player's grocery expenses. Your monthly food bill will increase quite a bit as it will be your responsibility to make sure the player's nourishment is provided for. (The player and his family are responsible for covering his own personal needs.) Please be aware that players have a large food requirement because of the physical demands of junior hockey.
3. If you are asked to billet a high-school age player, he will be guided on enrolling him in high school, or he may attend high school online. College players either attend classes at the local community college or take classes on-line.



4. Your player may want to bring his own car to Cochrane for their own convenience of getting around. If he does not have a car, your player will carpool with another player/other players in the vicinity. (This would include transportation to and from school, practice, games, etc.)

5. Although you are not the player's parent, you will need to set rules and expectations for him to follow while he's living in your home. The player must respect your house rules and be accountable if he doesn't follow them. Likewise, he needs to follow the code of conduct, expectation and team schedule set forth by the coaches for the team. (That information will be provided to you later.)

6. Of course, the greatest rewards are the intangible ones! All our billet families will tell you that their lives and the lives of their family members have been enriched because of the relationship they've established with players and their families. While the billet experience is, for the most part, a positive and enriching one, occasionally the situation does arise when the player/family match does not work out. Sometimes chemistry or expectations

While the billet experience is, for the most part, a positive and enriching one, occasionally the situation does arise when the player/family match does not work out. Sometimes chemistry or expectations might be lacking, which results in a relationship that cannot continue in a positive manner for one or both parties involved.

In that event, the Cochrane Crunch Jr A Hockey Club will do whatever we can to make the necessary changes so that the player, his parents, and the billet family are happy and comfortable with their arrangements. Please feel free to contact the Billet Coordinator with any concerns.

Please consider the above information, and if you are interested in billeting a player, we can schedule an interview.

Be aware that your entire family would need to be present for the interview. Following the interview, the Maryland Black Bears would do a background check on all adults living in the home, as required by NAHL/EHL. Conduct and Expectations

I. Billet Family Stipend / Benefits

A. Payment -Families who host a player will be paid a stipend per month for each player they house.

B. Season Tickets -One season ticket for each billeted player will be provided to each billet family for admission to all Cochrane Crunch Home games. Families will receive them through Ticketpro.

C. Other Benefits -Billet families may receive other various gifts and benefits from time to time related to the Cochrane Crunch Jr A hockey team.



II. What the Billet Family Provides

A. Room -Billet families provide a private bedroom for the player (s). Players should not be housed in a room any other family member. The billet home should be clean and organized.

B. Board -Basic meals and basic toiletries including shampoo, toothpaste, soap, etc. are provided for the players by the billet family.

C. Monitoring of Behavior -Billet families assist the Cochrane Crunch Jr A Hockey Club and management by ensuring that each player complies with the Cochrane Crunch and NOJHL Rules and Regulations. It is imperative for the billeting program and the team to function at a high level that billet families recognize and work with the organization regarding any small or large issues may impact the player, billet family or organization.

D. Internet Access - Billet families are responsible to provide internet access to the player.

III. Things the Billet Family Does Not Provide

A. Unlimited Food -Billet families are not responsible for supplying an unlimited amount of food or snacks, nor are they expected to provide meals in an erratic schedule. Players must eat what is a reasonable menu and should conform to the meal schedule of the billet family.

B. Non-Essential Items -The purchase of non-essential items by the players is not financial responsibility of the billet families. Players must provide for those items, which include things such as cologne, magazines, medications, etc.

C. Transportation -Players are required to provide for their own transportation. However, if a billet family chooses to provide transportation, it is highly recommended that the player is not allowed to drive a billet family vehicle. If a player is allowed to drive a billet family vehicle, the family should verify insurance coverage for the player with their insurance agency in advance.

D. Long Distance Telephone -Players are prohibited from using the billet family telephone for long distance calls. Each player must utilize a personal cell phone or provide a calling card if using a billet family phone for long distance purposes.

E. Electronics -Billet families are not required to place televisions, telephones, stereos, computers, or any other electronics equipment in the player's room. If the family has a television in that room and wishes to leave it there for the player's use, that is appropriate, however, it is not required.

IV. Housing

A. Arrival - Players will arrive after main camp at a date dependent upon the preseason practice required to prepare for the game schedule. This also allows sufficient time for high school and



college student enrollment. Billet compensation begins for the date the player moves into the billet household.

B. Breaks -The breaks are dependent on the NOJHL game schedule and usually only allow players to return to their parent's home once during the season. This year the break will be during Christmas week.

C. Billet Family Absences -Players shall not be left alone without adult supervision overnight. If a billet family has vacation plans that will result in an overnight absence, the Billeting coordinator will place their player in temporary housing until the billet family returns and inform the General Manager / Organization of the temporary change.

D. Female Visitors -Under NO circumstances are girlfriends or female companions allowed in the billet home without permission or when the billet family is not home. This makes for an extremely uncomfortable situation for everyone involved. Nor shall players be allowed to reside with girlfriends or female companions at other homes or other accommodations.

E. Departure -Housing continues through the end of the season, which may last through a date in May. Some high school or college students may request housing through the end of the school year. Agreement to a house a player for that extended time will be verified with the billet family before they take a student player into their home. Compensation for families after the end of the season must be agreed upon between the parent and the billet family. While we will assist you in facilitating billet payments after the hockey season concludes (in the case of school age players remaining here to finish the school year the Cochrane Crunch Jr A Hockey Club are not responsible for funds for periods outside the hockey.

F: Payment of Billet Fees are paid on the 1st of each month. Fees are paid directly to The Cochrane Crunch Jr A Hockey Club and distributed to the billet families once the payment has been received. If a player/family is late or does not pay billet fees The Cochrane Crunch does not front those payments to the billet family and the billet family can and will have the right to request the player to be removed from the home if a reasonable time has gone by without such payment being received. This will be addressed and communicated through the General Manager and Billet Coordinator.

V. Billet Family Changes

A. Roster Changes -The Cochrane Crunch Jr A Hockey roster may change throughout the year due to player trades, cuts, injury, or other unforeseen circumstances. In those cases, the player will be removed from the billet family home within 48 hours of notification of the roster change. The Billet Coordinator will be notified of any changes by the General Manager, who in turn will notify the billet family and discuss the possibility of housing a replacement player in the home. Changes are only deemed confirmed and accurate when such changes are confirmed by the General Manager.



B. Billet Family Requests -The Cochrane Crunch management puts great effort into placing players in the homes of families with whom they feel will be compatible. As a result, no problems are anticipated once the players and families have had time to adjust to one another.

However, there may be times when a player and his billet family are simply not compatible by no fault of the individuals themselves. In addition, there are situations where the billet family's lifestyle may have an unexpected change. At those times, the billet family simply contacts the Billeting coordinator to remove the player from their home and/or arrange a player change.

VI. Billet Family Information

A. Background Checks -The Cochrane Crunch Jr A Hockey Club are required to conduct background checks on all adults living in a billet family home. The adults will be asked to fill out a screening release form. That information is then compared with a government database to ensure that the players are placed in a safe environment. All information obtained during this process will remain strictly confidential between The Cochrane Crunch management and the adults within the billet family home. No additional information or effort beyond completion of the screening release form is required on the part of the billet family to finalize the background check.

B. Family Information -In order to place the most compatible player with each billet family, the players and billet families submit information forms to the Cochrane Crunch Jr A Hockey Club General Manager and the Billet Coordinator. As player selections are made, the forms are compared to find the player most suitable for each billet family home. In most cases, the players will not come from identical backgrounds as their billet family but will come from compatible situations that result in limited adjustment for the players and the families.

C. Billet Coordinator Visits: Each billet home will be visited during the regular season by the Billet Coordinator. Visits are randomly scheduled and are for the purpose of strengthening the bond between the billet family/player/and team. These visits will provide an excellent opportunity for billet families to ask any questions they may have or to discuss any issues. The billet coordinator will be asking questions and completing billet survey form during the visit. It is hoped the visit will benefit all parties.

VII. Drug and Alcohol Use

- A. No illicit drugs may be provided to or used around any player.
- B. No prescription drug may be provided to any player unless prescribed by a doctor.
- C. No alcohol may be provided to any player.
- D. Smoking and Drinking are not allowed or encouraged and do not follow The Cochrane Crunch player code of conduct.



VIII. General Conduct and Consequences

A. Billet families should provide each player with a positive experience during the player's stay in Cochrane. In the event there are issues that arise that affect the player or living situation, please contact the Billet Coordinator immediately. Please do not discuss such matters with the players.

B. Behavior deemed inappropriate and/or in violation of this Conduct and Expectations agreement will be subject to review by the Cochrane Crunch General Manager and subject to appropriate discipline up to and including losing billet home status.

IX. Miscellaneous Information

A. High School Age Students -If the Cochrane Crunch take a high school age student, we are required by the school district to have the billet family take guardianship of that player during the season. The guardianship is simply for entry into school only and does not subject the family to any legal liability. However, it is feasible that the student will attend school online, in which all responsibilities will fall on the player.

B. Curfew Calls -All players are required to call the Coach before curfew every evening. Those calls are required to be made from the billet family home telephone. If you do not have a home telephone, please indicate the phone from which the call will be made. Any requested changes in curfew must be approved by either the General Manager or Head Coach. Billet families shall be notified by the Billeting coordinator or Head Coach of any curfew changes.

C. Reference Checks -The Cochrane Crunch Jr A Hockey Club do request character references for all players before they are selected for the team. In most cases, we are able through this process to determine the behavior of the player in advance. No players who are deemed to be a behavior risk are rostered with the team. If at any time, a player is determined to be a behavior problem, he is immediately released from the team and removed from the billet home.

D. Discussion Items for the Billet Family and Player -Each house will have different arrangements for the player. Some will provide bed linens while others will not. Parking arrangements will also vary for each residence. Some families have specific mealtimes while others are more sporadic. Families and players should discuss these types of issues before the player's arrival. Please note that ALL team events, practices, activities etc. come first and family mealtimes may not be able to be met by the player. Every effort by the organization will be made to keep families current and up to date on team events to ensure that they are functioning on a family-oriented environment

E. Communication -In addition to keeping communication open between you and your player and between you and the Organization, talking with the player's parents is vital. Continual contact and communication with your player's parents are highly encouraged. Communication is important!



X. Player / Billet Family Introductions

Information regarding the player will be provided to the billet family prior to his arrival. This usually occurs approximately 1 to 2 weeks before his arrival. The player and family are encouraged to talk by phone or communicate via email to discuss arrival times and other issues (for example, some players may question whether they need their own linens or if those are provided by the family. Others may want to know if a television is in their room or if you feel it would be appropriate for them to bring one, etc.)

Personal introductions are made in the opening weekend which is in mid-August.

XI. Applying to House a Player Families interested in housing a player or players for the upcoming season should email billet@cochranecrunch.com . More information with common questions and answers can be found on the website at www.cochranecrunch.com under Join Our Team / Billeting.

We will ask that all interested families fill out a Billet Application Form and return via email to billet@cochranecrunch.com . Returning Billet Families will be required to fill out a new application form and a new screening will be conducted.

We hope that by providing this Billet Information Package to you, the rules of conduct expected from the billet and the players both at the arena and off the ice will be clearly outlined. The balance of the information in this package is simply provided to make the billet experience a positive one while you provide the rich, nurturing environment for the players of our club.

If you have any questions regarding the contents of this package or issues surrounding the billeting process, don't hesitate to contact the billet coordinator at billet@cochranecrunch.com